
Other Project Control Systems

Phil Lindquist
Project Controls Manager
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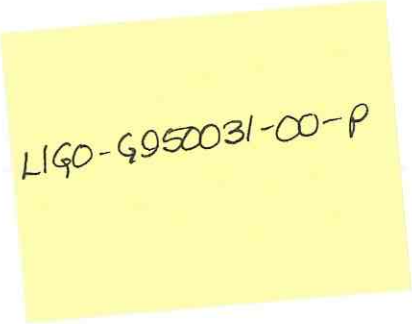
LIGO Project

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LIGO-G950000-00-M

Overview

- Document Control Center
- Subcontracts Management



LIGO-G950031-00-P

LIGO Project

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LIGO-G950000-00-M

Document Control Center (DCC)

Accomplishments

- Document Control Center Administrator started January 1995 (Linda Turner)
- Activity
 - » 1279 Total LIGO Documents
 - FY 1993 - 49
 - FY 1994 - 215
 - FY 1995 - 955
 - » 82 Subcontract (Contract Data Requirements List) Documents

Document Control Center

Procedures

- General LIGO Documentation
 - » Numbering assignment scheme
 - » Requirement for retention of hard copy in DCC
- Contract Data Requirements List (CDRL) Documentation
 - » DCC provides liaison for delivery/receipt
 - » Separate numbering scheme used
 - » DCC establishes review cycle, assigns responsibility and tracks due date
- Engineering Drawings - receipt and release (procedures being developed)
- Electronic Filing (concepts being developed)

Documentation Control Center

Database Development

- System Requirements Document Prepared:
 - » ORACLE based system for access from SUN workstations or PCs
 - » Vendor has been selected and Purchase Order issued
- Long term Objective:
 - » Electronic publishing and access

Subcontracts Management

Accomplishments

- Staff increased by one
 - » Ed Jasnow - responsible for WBS 1.1 (VE and Facilities)
 - » Irena Petrac - responsible for WBS 1.2, 1.3, 1.4
- Developing standard methods, formats, procedures, checklists

Issues

- Increasing numbers of Subcontract Actions
 - » FY 92 - 14, FY 93 - 12, FY 94 - 29, FY 95 - 30 (to date)